

Canaport LNG Project

Canaport Community Environmental Liaison Committee (CCELC)

APPROVED

Minutes of Meeting CCELC # 91
Monday, 7 April 2015
Red Head United Church Hall, Saint John, NB
Meeting 6:00 pm –8:00 pm

Committee Present:

- Armstrong, Carol Resident
- Dalzell, Gordon SJ Citizens Coalition for Clean Air
- Debly, Teresa Resident
- Forsythe, Fraser Co-Chair (Canaport LNG)
- Johnston, Jan Resident
- McNeil, Pam Resident
- Thompson, David H. Member
- Turner, Rick Saint John Board of Trade

Committee Absent:

- Perry, Yvonne Resident
- Silliphant, Craig ACAP
- Thompson, David Member

Resources:

- Caines, Crystal Fundy Engineering
- O'Brien, Kevin City of Saint John

Observers:

- 3 observers

OPENING REMARKS:

The meeting commenced at 6:05 pm with Fraser Forsythe welcoming everyone, including three observers. Cathy Dubee sent her regrets as she was unable to make the meeting.

REVIEW & APPROVAL OF MINUTES FROM MEETING #90

The minutes of meeting # 90 were reviewed and approved with the following changes:

- Page 2, the following was added after the follow-up on 89-3: *Gordon Dalzell made the observation that it would be nice to see more Saint John students get this award.*
- Page 3, the sentence following Action 90-4 was changed as follows: *“Gordon Dalzell suggested it would be nice to see an information session (workshop style) for the proposed Liquefaction Project.....”*
- Page 4, following A7, Marcellus Fields were added as a potential source of shale gas.
- Page 4, third paragraph, the following was added: *“Additional discussion topics included Transport Robert, work with Gaz Metro, and demonstration project on the use of LNG for fuel of CN Rail train”*
- Page 4, fourth paragraph, the following question was added: *Q8 (Teresa Debly): Who designed the pier? Who are some of the other companies capable of doing the pier construction? A8 (Fraser Forsythe) Sandwell Engineering, which was a Canadian company, designed the jetty. Other companies that could also design such structures include Moffett Engineering, and China Communication Construction Company.*
- Page 4, 6th paragraph, the following points were added as general discussions *“1. Discussion on church being rezoned as RR, and 2. Difference between the various zoning in the neighbourhoods (RR, R1, RU, etc.).*

David Thompson made the motion to accept the minutes, Gordon Dalzell seconded the motion.

(1) BUSINESS ARISING FROM PREVIOUS MEETINGS

90-1 *Invite CEAA to come speak to the CCELC to review the CEAA process*

Canaport LNG has invited CEAA to the May meeting; however, nothing has been confirmed to date.

Action 91-1: Follow-up with the invitation to CEAA to come speak to the CCELC to review the CEAA process

90-2 *Attempt to reschedule another opportunity to view a LNG ship berth (likely between April and June)*

A ship has been scheduled tentatively for April 24-25th; however, it is still too early to confirm. Fraser will follow-up with the committee as the date approaches.

Action 91-2: Confirm upcoming ship schedules

90-3 *Provide committee with copies of the Terminal's Approval to Operate.*

The Approval to Operate was sent out with the March meeting minute package.

90-4 *Provide CEAA's process flowchart within the minutes.*

The CEAA process flowchart was sent out with the March meeting minute package.

90-5 *Fraser to invite Energy East Pipeline to a CCELC meeting as an observer.*

Contact was made with Bill Thompson. Have yet to get a reply as of today (7 April).

Action 91-3: Fraser to follow-up with Energy East Pipeline to a CCELC meeting as an observer.

90-6 *Kevin O'Brien to report back to the committee on community consultation regarding zoning, and road usage concerns.*

Kevin relayed the discussion from the last meeting to the Planning Department, and directed members to contact planning to discuss particular concerns. Their number is 658-2835 (planning and development).

Teresa Debly requested someone from the Planning Department come speak to the CCELC. Fraser Forsythe noted that would be outside the scope of the committee. Teresa disagreed. David Thompson indicated he would like to see a town hall meeting in the Red Head community to discuss zoning and roads. Kevin O'Brien suggested contacting council.

Q1 (Teresa Debly): Do all trucks accessing the site use Red Head Road?

A1 (Fraser Forsythe): No, the majority do use Bayside Drive. Personal vehicles can drive on either road.

David Thompson made the following motion:

MOTION 91-1: The committee requests that CLNG require all future contracts to deliver materials, or contracts that require bringing heavy equipment to the site, use Bayside Drive for such purposes.

Jan Johnson seconded the motion, and all members were in favour. Motion carried.

David Thompson made another motion:

Motion 91-2: During the (proposed) construction (for the Liquefaction Terminal), the CCELC requests that CLNG encourage the people driving small vehicles and working on the site to use Bayside Drive as a route to and from site.

Gordon Dalzell seconded the motion, and all were in favour. Motion carried.

Q2 (Gordon Dalzell): How would this message be communicated?

A2 (Fraser Forsythe): I will bring it to Manager's meeting.

90-7 *Schedule CCELC upcoming dates, and publish the dates in the Canaport Connections Newsletter*

The next CCELC date is scheduled for Thursday May 21st. Dates were not confirmed prior to the release of the Canaport Connections.

90-8 *Confirm the community clean-up dates with Public Relations, and post them in the Canaport Connections if feasible.*

The spring clean-up date is schedule for May 2nd, and has been advertised in the Canaport Connections Newsletter.

Q3 (Teresa Debly): Where are the newsletters distributed?

A3 (Fraser Forsythe): We will check with Kate, and let you know (newsletters are distributed to all residents along the Red Head Road, including the subdivisions).

If for some reason the clean-up is postponed due to weather, David Thompson suggested to not re-schedule it for May 30th as there is another event in the community.

Gordon Dalzell suggested CCELC profiles and/or acknowledgements of contributions from members could be posted in a future issue of the Canaport Connections Newsletter that would mark the committee's 100th meeting. Other suggestions for the Canaport Connection Newsletters included:

- Notification that the CCELC meets monthly and observers are welcome to attend
- Picture of the committee members
- Where the meetings are being held and when
- Notification of where one can access the meeting minutes

(2) UPDATES

NBDELG Update (Cathy Dubee)

No update was provided by NBDELG, as Cathy Dubee was unable to attend the meeting. Fraser Forsythe indicated that there were no environmental incidents to report from Terminal operations last month.

Recognizing the Department of the Environment is understaffed and overworked, the following motion was put forth by David Thompson:

MOTION 91-3: The CCELC requests the Department of the Environment have representation present at every meeting. If no one is available, a "brief" report shall be submitted to be read at the meeting.

Gordon Dalzell seconded the motion, all members were in favour. Motion carried.

Canaport LNG Update (Fraser Forsythe)

(Fraser Forsythe) The Terminal is now running on Boil of Gas send-out as the winter peak has passed.

Q4 (Teresa Debly): Why was there a ship on February 27th if there is nothing being sent out?

A4 (Fraser Forsythe): The cargo ensures we are able to keep the Terminal cold. It takes approximately 1.8 cargos a year to keep the Terminal cold. After our next shipment in April, it is expected that this should take us into the fall.

Q5 (Gordon Dalzell): Can we get a copy of the annual environmental report that is submitted to the Department?

A5 (Fraser Forsythe): No; however, we will prepare a presentation summarizing the results as we have done in the past.

Action 91-4: Prepare a summary presentation of the environmental monitoring that occurred 2014

There was discussion on the Department of the Environment's reporting requirements, and it was suggested Sheryl Johnstone (Approvals Engineer for the Terminal) may be able to come down and review these requirements.

Action 91-5: Invite Sheryl Johnstone to attend an upcoming CCELC meeting to review the ATO requirements

Q6 (Teresa Debly): (regarding global warming) How does an increase of 1-2°C in temperature impact the Terminal physically?

A6 (Fraser Forsythe): There is always boil off gas at the Terminal; however, in warmer temperatures, there is a slight increase in boil off gas. In order to maintain LNG as a liquid, it has to be cooled to -161.5°C at atmospheric pressure. In the summer months, there is more boil off gas; however, the delta between -20°C to a + 20°C is not a great enough difference to cause big changes in the boil off gas.

(3) NEW BUSINESS

Q7 (David Thompson): (Regarding Canaport LNG's partnership with Smart ATLANTIC and the deployment of the first Saint John inshore Weather Buoy) Is anyone able to get the weather data from the buoy?

A7 (Fraser Forsythe): Yes. The website will be available to the public once it has been phased in. At the present time, the buoy is being monitored for the accuracy and reliability of the data and is being verified. More information can be obtained by visiting the following website: <http://www.smartatlantic.ca/Home/>

Teresa Debly suggested paying the legion \$150 in rental fees (\$100 fee + \$50 donation).

Action 91-6: CLNG to explore the possibility of paying the legion \$150 for use of the room for CCELC meetings.

MEETING ADJOURNED: 8:15

NEXT MEETING DATE: MAY 21ST AND JUNE 16TH, 2015

LOCATION: Jervis Bay Legion, 1016 Bayside Drive

ENCL:

Table of Actions / Responsibilities

Action #	Action Item	Responsible Party	Due Date
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91-1	<i>Follow-up with the invitation to CEAA to come speak to the CCELC to review the CEAA process</i>	Fraser Forsythe/ Fundy Eng	Next Mtg
91-2	<i>Confirm upcoming ship schedules</i>	Fraser Forsythe	TBD
91-3	<i>Fraser to follow-up with Energy East Pipeline to a CCELC meeting as an observer.</i>	Fraser Forsythe	TBD
91-4	<i>Prepare a summary presentation of the environmental monitoring that occurred 2014</i>	Fundy Eng/CLNG	Next Mtg
91-5	<i>Invite Sheryl Johnstone to attend an upcoming CCELC meeting to review the ATO requirements</i>	Fundy Eng	TBD
91-6	<i>CLNG to explore the possibility of paying the legion \$150 for use of the room for CCELC meetings</i>	CLNG	Next Mtg
MOTION 91-1	<i>The committee requests that CLNG require all future contracts to deliver materials, or contracts that require bringing heavy equipment to the site, to use Bayside Drive for such purposes</i>	CLNG	
MOTION 91-2	<i>During the (proposed) construction (for the Liquefaction Terminal), the CCELC requests that CLNG encourage the people driving small vehicles and working on the site to use Bayside Drive as a route to and from site.</i>	CLNG	
MOTION 91-3	<i>The CCELC requests the Department of the Environment have representation present at every meeting. If no one is available, a "brief" report shall be submitted to be read at the meeting.</i>	DELG	